

Disruptive classroom behavior/situation that is impeding the learning process.  
Ask yourself, "Is the behavior/situation endangering students or teachers?"  
**(YES or NO)**

no

**TIER ZERO** (no parent contact)

Have I redirected students at least 4 times during class and restated the desired behavior?

**(YES or NO)**

If NO – complete TIER ZERO, if YES move to TIER 1

yes

**TIER 1** (no parent contact)

Teacher should talk with student in a one-on-one setting, in class or directly after, to address behavior and classroom expectations.

(examples)

- Step into hallway
- Speak with them after class
- Talk quietly at seat or back of class

If student behavior continues or the student refuses to chat, move to TIER 2

**TIER 2**

If behavior continues, one-on-one conversation outside of class time. Conversation should result in an explicit and agreed upon change in behavior. Goal should be documented in Jumprope as a comment with type being Tier 2.

Use KinVolved, email or phone to engage in dialoged with parent about problematic behavior and agreed behavior change. If parent does not respond after 3 documented attempts, move to TIER 3. (one attempt being email, 2 attempts phone call)

**TIER 3**

If behavior does not change, teacher should reach out to DOSC, via Jumprope comment, to schedule a meeting. Select Tier 3 for comment type and include specifics of behavior and conversation with parent

DOSC will meet with the teacher to review previous interventions and construct an action plan. Meeting may include student if deemed appropriate.

**TIER 4**

DOSC will set up an in-school meeting with himself, student and the teacher. All stake holders will agree upon and sign a *behavioral contract* setting expectations for the student's behavior and a plan to improve. Plan must include a set time frame for check-in and system to monitor progress. At the check-in meeting DOSC will determine if the behavioral contract needs to be modified or if the situation needs to be escalated to Tier 5.

**TIER 5**

DOSC meets with parent, teacher and student to address behavior. DOSC will facilitate and schedule the meeting

**TIER 6**

DOSC will facilitate and schedule a meeting with student, parent, (teacher) and AP/Principal to address student behavior.

Immediately alert Mr. Roberts by sending a responsible student to get school aid, Luke, Maddy or Liz.

Student will be removed from classroom and Mr. Roberts start the discipline process including Parent contact.

**UA Maker Academy  
BEHAVIOR REFERRAL  
PROCESS**

- = DOSC's Responsibility
- = Teacher's Responsibility